

## At-Will Employment Application

We appreciate your interest in our organization and assure you that applicants are considered for all positions without regard to race, color, sex, age, religion national origin disability, marital or veteran status or any other protected status. Please note this application must be completed in its entirety and signed, in order to be considered for employment. Information submitted on this application is subject to verification.

### **Personal Information** (Please print legibly)

Name: \_\_\_\_\_  
Last First Middle

Street Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Contact #: \_\_\_\_\_

Type of work desired: \_\_\_\_\_ Part Time ☐ Full Time ☐

Are you 18 years of age or older? Yes ☐ No ☐ If under 18, please state your age \_\_\_\_\_  
(If you are under 18 employment is subject to verification that you are of legal minimum age and can furnish any required work permit.)

Have you ever been employed previously here or with an associated Company? Yes ☐ No ☐

If yes, when? \_\_\_\_\_ Position \_\_\_\_\_

Do you have any relatives currently working for this company, or who have previously for the company? Yes ☐ No ☐

If yes, who? \_\_\_\_\_

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration status Yes ☐ No ☐

Are you willing to work overtime, if required? Yes ☐ No ☐ Weekends? Yes ☐ No ☐ Holidays? Yes ☐ No ☐

Are there any shifts or hours that you CANNOT work? Yes ☐ No ☐ If yes, please identify: \_\_\_\_\_

Are you able and willing to perform job related functions with or without a reasonable accommodation? Yes ☐ No ☐

Are you presently employed? Yes ☐ No ☐ If yes, may we contact your present employer at this time? Yes ☐ No ☐

Do you have any 'non-compete' or non-competition agreements, or any other related agreements, with your current or previous employer(s) which would prevent you from working the position to which you are applying for with our company?  
Yes ☐ No ☐

### **Education**

Name & Location	Years Completed	Did You Graduate?	Degree Earned (Major)
High School:		Yes <input type="checkbox"/> No <input type="checkbox"/>	
College:		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Graduate School:		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Trade or Business School:		Yes <input type="checkbox"/> No <input type="checkbox"/>	

**Employment Experience** (Start with Present or Most Recent Employer)**1. Company Name & Address**  
**Dates****Supervisor****Employment**

	Name _____ Phone _____	From _____ To _____
Reason for Separation:	Start Wage:	End Wage:
Briefly describe your job title and duties: _____ _____		
Briefly describe any experience in supervising or management: _____ _____		

**2. Company Name & Address**  
**Dates****Supervisor****Employment**

	Name _____ Phone _____	From _____ To _____
Reason for Separation:	Start Wage:	End Wage:
Briefly describe your job title and duties: _____ _____		
Briefly describe any experience in supervising or management: _____ _____		

**3. Company Name & Address**  
**Dates****Supervisor****Employment**

	Name _____ Phone _____	From _____ To _____
Reason for Separation:	Start Wage:	End Wage:
Briefly describe your job title and duties: _____ _____		
Briefly describe any experience in supervising or management: _____ _____		

**4. Company Name & Address  
Dates****Supervisor****Employment**

	Name _____ Phone _____	From _____ To _____
Reason for Separation:	Start Wage:	End Wage:
Briefly describe your job title and duties: _____ _____		
Briefly describe any experience in supervising or management: _____ _____ _____		

**NOTE: All employers listed above will be contacted unless the applicant requests otherwise.**

**References** - List 3 professional references, with whom you have worked, preferably present/former supervisors.

**Name  
Known****Address & Phone****Years**

1.		
2.		
3.		

## **Applicant Agreement**

I hereby attest that I have personally completed this application for employment. I further attest that that my answers and the information I have provided are true and correct and that I have not misrepresented or withheld any information. I understand that falsification of this information or significant omissions may disqualify me from further consideration for employment and may be justification for my dismissal from employment if discovered at a later date. I authorize this company to make an investigation of all information contained in this employment application and I release from liability all companies and/or corporations supplying such information. I understand any false answers, statements, or implications made by me on this application or other required documents shall be considered sufficient cause for denial of employment or discharge from employment.

I specifically authorize and direct all references and my current and former employers to supply employment related information to this company. I hereby release all parties, including agents, from any claims, causes of action, or liability from damages that may or could result from furnishing such information to the company or as a result of information obtained.

I understand and agree that nothing contained in this application or conveyed during any interview is intended to create an employment contract between this company and me. In addition, I understand and agree that if I am employed, my employment will be at-will, for no definite period of time, and may be terminated at any time, for any reason, or for no reason at all. I understand that only the company's owner/President is authorized to change the employment at-will status and any such change can only be done in writing.

**Name of Applicant (Please Print):**

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**Applicant Signature:**

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**Date:**

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